

CfD Allocation Round 8: Non-Qualification Review (Tier 1) Submission

Guidance Document

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Non-Qualification Review Guidance

Please be advised that, due to frequent updates and changes to the Contract Allocation Framework each year, AI tools may produce inaccurate summaries of documents. To ensure accuracy and avoid potential misinterpretation, it is recommended to read all material including the Allocation Regulations, Contract Allocation Framework and guidance thoroughly.

1. Purpose

The purpose of this guidance document is to outline the specific process for Applicants to submit a non-qualification review notice to the Delivery Body on the EMR Portal.

2. Scope

This guidance document serves as a reference tool and is intended for information only. This guidance document is intended to be used by organisations who have received a non-qualifying outcome from Delivery Body post the CfD application assessment stage and are seeking to ensure they understand how to submit a non-qualification review notice.

3. Overview

Non-Qualifying Applicants may give notice ('Review Notice') to the Delivery Body to request a Review of their Non-Qualification Determination where the Applicant believes that the Delivery Body has incorrectly applied the Rules.

Key Stages of Non-Qualification Review:

Stage 1 – Applicants: Submit a Review Notice within 5 Working Days after the date of the Determination Notice. The Review Notice should only cover those areas subject to the Non-Qualification Determination.

Stage 2 – Delivery Body: The Delivery Body then has 10 working days to assess the request and issue a Non-qualification Review Notice with the result. In addition, the Delivery Body will notify all Stakeholders that a Review has been triggered.

Stage 3 – Outcome: A Non-Qualification Review Notice is sent to the Applicant which either overturns or upholds the original decision and provides reasons for the Determination. If the original decision is upheld, then the Applicant can raise a Qualification Appeal to Ofgem ("The Authority")

AR8 Indicative Key Dates

Allocation Round Stage	Date(s)
Applicants notified of outcome of qualification assessment	16 September 2026
Window for non-qualifying applicants to request a review	17 – 23 September 2026
Applicants notified of outcome (a “non-qualification review notice”)	7 October 2026

4. Applicable CfD Regulations / Rules

Applicable Regulations

- Regulation 20 of The Contracts for Difference (Allocation) Regulations 2014 (as amended).
- Regulation 43 of The Contracts for Difference (Allocation) Regulations 2014 (as amended).

Applicable Rules

- Contract Allocation Framework, Rule 8; Non-Qualification Reviews and Qualification Appeals

5. Grounds to Raise a Non-qualification Review

AR8 introduces a formal mechanism allowing Applicants to correct small errors or submit additional documentary evidence during a non-Qualification Review where that evidence addresses a non-material error or omission.

This change allows a wider range of errors to be corrected at Review than in previous Allocation Rounds.

Applicants can request a Non-Qualification Review on two grounds:

- Disagreeing with the Delivery Body’s interpretation and/or application of the Regulations and Framework, or
- To address small clerical/typographical inconsistencies that may have occurred in their initial application, or accidentally omitted or incorrect documents. This does not extend to corrections that materially impact the application, would require follow up clarifications or information, or require new documentary evidence that did not exist prior to the Application Submission Window closing.

Examples of Non-Qualification Reviews

The Delivery Body will consider each Non-Qualification Review on its particular facts, the examples provided below are high level hypotheticals and there may be circumstances in a specific application that mean cases very similar to the examples lead to different decisions.

We strongly recommend checking your application thoroughly against our guidance, the Framework and the Regulations before the application window closes and providing as much detail as possible in your Non-qualification review request.

Original Error	Review Submission	Permitted
Applicant mistyped one of their coordinates of the CfD Unit, transposing two digits. This is supported by the correct coordinates being present on the map as originally provided.	Applicant provides the corrected coordinates and explains the transposition.	Yes – this is the result of a mistake, typographical, and does not alter the substance of an Application or create inconsistencies.
Applicant has missed ticking a required declaration field in the portal.	Applicant provides confirmation that the declaration should have been ticked and demonstrates where in their application this position is supported.	Yes – this is the result of a mistake, clerical, and does not alter the substance of an Application or create inconsistencies (presuming the declaration does not disagree with something already provided).
Applicant missed uploading their original Connection Agreement, instead providing a subsequent Agreement to Vary.	Applicant provides the original Connection Agreement as part of their dispute.	Yes – the document existed before the submission window closed and does not represent a change of intent or material change to the Application.
Applicant provided planning consents, but the expiry has passed.	Applicant provides confirmation of a deadline extension from the Local Planning Authority dated before the application submission window closed as part of their dispute.	Yes – the document existed before the submission window closed and does not represent a change of intent or material change to the Application.
Applicant provides a Connection Agreement where the connection date is after the Target Commissioning Date as specified in the Application.	Applicant provides an Agreement to Vary that brings the date forward to before the TCD stated in the Application.	Yes – the document existed before the submission window closed and does not represent a change of intent or material change to the Application.

Applicant provides a Connection Agreement where the connection date is after the Target Commissioning Date as specified in the Application.	Applicant advises they mis-typed their TCD and it should be a year later.	No – changing the TCD by a year impacts the TCW and the Delivery Year, and therefore materially impacts the Application. The applicant would have also had to make the mistake in two places, which means the correction would create inconsistencies and indicates a change of intent.
Applicant provides a Connection Agreement where the connection date is after the Target Commissioning Date as specified in the Application.	Applicant advises they mis-typed their TCD and it should be a week later (after the TCD, but not impacting the TCW or DY).	Yes – the TCW and Delivery Year are unimpacted, the substance or intent of the Application are unchanged.
Applicant provides Planning Committee Minutes, but does not provide a Decision notice.	Applicant provides the Decision Notice, but it's dated a week after the Application Submission Window closed	No – Additional Information or Documentary Evidence submitted as part of a Review must have existed, and been in the possession of the Applicant, at the time of the Application Submission Window closing.
Applicant applies for a 350MW Unit, but does not provide a Supply Chain plan.	Applicant advises they would like to change their capacity to 299MW to avoid the need for a Supply Chain Plan.	No – this represents a material change to the substance or intent of the Application.
Applicant has applied with a Unit Map and coordinates for an area larger than their planning permission.	Applicant provides new coordinates and a map to change the Unit layout.	No – changing the site layout is a material change to the substance of intent of the Application.

We would encourage Applicants to thoroughly review their Application and Results Letter before raising a request for Review, and to contact us if any clarification is required. Similarly, should you be unsure about what can be submitted as part of a request for Review, or how to submit it, please contact us for further assistance.

6. Using the EMR Portal

High Level Process

- The **Main Admin** or **Deputy Main Admin** should log into the [EMR Portal](#).
- Select the **Contracts for Difference** then **Reviews and Appeals** from the menu on the left-hand side.
- Select **Create Review** and then from the menu select the application and select **Create**.

- The **Main Admin** or **Deputy Main Admin** should complete the form before selecting **Submit**.

Process Steps with System Screenshots

Please be advised the screenshots below are taken from the test environment so the EMR portal may appear differently on some pages.

The **Main Admin** or **Deputy Main Admin** should log into the EMR Portal and select the dropdown next to **Contracts for Difference** then **Reviews and Appeals** from the menu on the left-hand side. The applications that have a non-qualifying status will now be visible for the user to submit a review.

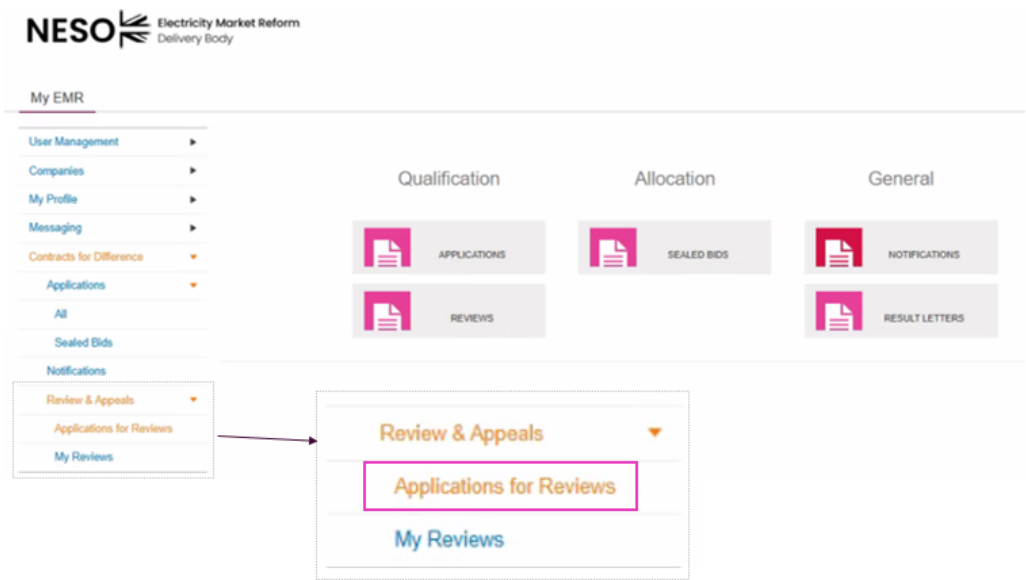


Figure 1: EMR Portal screenshot; My EMR Homepage

The Main Admin or Deputy Main Admin should select the **Create Review** button. When the Raise a Review box pops up, select the applicable application from the drop-down menu and select **Create**.

Application ID	Company	Round	Pot	Review Status	Appeal Raised
CFD-2022-08-2493	TEST COMPANY 1	AR4_QauILetters_Test	Pot3_AR4QualLetters_Test	Non Qualifying Applicant	
CFD-2022-08-8784	TEST COMPANY 1	AR4_QauILetters_Test	Pot2_AR4QualLetters_Test	Non Qualifying Applicant	
CFD-2022-08-9464	TEST COMPANY 1	AR4_QauILetters_Test	Pot1_AR4QualLetters_Test	Non Qualifying Applicant	

Create Review

Figure 2: EMR Portal; Reviews Screenshot





Figure 3: EMR Portal screenshot; Raise a review

The next screen to be generated will be the review screen. The review screen will allow the applicant to add information in response to the non-qualification outcome.

For security reasons the portal will automatically time out after 90 minutes. Please save your submission regularly to avoid losing any changes.

Applicants must complete all fields in the Review section:

- High Level Statement
 - This should identify the relevant parts of the non-qualification determination in dispute and set out the facts on which the Applicant relies. This is a short summary of what you're disputing and which elements of the application you feel were misinterpreted or were provided incorrectly.
- Summary of Grounds of Review
 - This should be a short explanation of your main arguments, for example, whether relevant information was missed or misinterpreted, whether a clerical error was made as part of the application process, or if you feel the Rules have been misapplied.
- Presentation of Arguments
 - This should be the more detailed explanation of your case, it explains each reason properly and shows how your evidence (either submitted as part of the dispute or in the original application) supports or corrects the position to meet the requirements.
- Schedule Listing Documents
 - A list of any documents you have attached to your Review. It is worth using this as a checklist before hitting submit to make sure you have not missed an attachment.
- Upload Attachments
 - You may not have any documents to provide, but if you do please provide them here. Please note if you miss attaching a document you won't be able to provide it once the Review Submission window has closed.

Uploading Files

- Select **Choose File** to search for files on your computer to upload;
- Select **Add Another File** to add more files to the Review Form.
- Select **Remove** to delete files that you do not wish to include in the submission.
- .Zip files are acceptable for uploading multiple attachments.

Review

Application ID

CFD-2022-08-2493

High Level Statement *

Summary of Grounds of Review *

Presentation of Arguments *

Schedule listing documents *

Upload File(s) Add Another File

Choose File No file chosen Remove

Save Submit Close

Figure 4: EMR Portal screenshot; Non-Qualification Review submission form.

Applicants have the option to save the review request and edit this at a later stage.



Once the response has been finalised the **Main Admin** or **Deputy Main Admin** should select the **Submit** button. The EMR Portal will display a confirmation screen – **Click Yes to submit.**

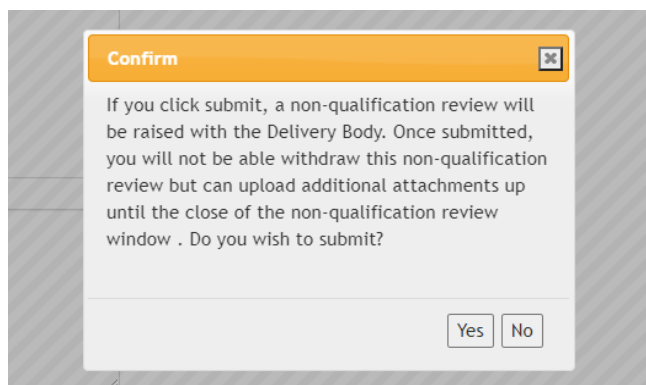


Figure 5: Review Notice confirmation message

WARNING! – Applicants should not **Submit** the Review form until certain that the information included, and uploaded attachments are in a state of readiness to be assessed by the Delivery Body.

Applicants will be unable to withdraw the review form after selecting 'Yes' to Confirm submission.

The deadline to submit the non-qualification review notice is by 5pm on 23 September 2026.

The Delivery Body will then assess the review notice in the non-qualifying review assessment window and provide the outcome of the review on 7 October 2026.

7. Legal Disclaimer and Copyright

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If you have any questions on the information provided in this document, or feedback on its content, please contact us at:

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