

Publicly Available

# Allocation Round 7/7a Non- Qualification Review Notice

Guidance Document

Version 2.0

September 2025

## Contents

1. Purpose .....	3
2. Scope.....	3
3. Overview.....	3
3.1 Key Stages of Allocation Results .....	3
3.2 AR7 Key Dates.....	3
4. Applicable CfD Regulations / Rules.....	4
4.1 Applicable Regulations.....	4
4.2 Applicable Rules.....	4
5. What does a Non-Qualification Review Cover? .....	4/5
5.1 Grounds to raise a Non-Qualification Review .....	4
5.2 Examples of Non-Qualification Reviews.....	4/5
6. Using the EMR Portal.....	4
6.1 High Level Process Steps.....	4
6.2 Process Steps with System Screenshots.....	4
7. Legal Disclaimer and Copyright .....	6
7.1 Disclaimer .....	6
7.2 Confidentiality.....	6

## 1. Purpose

The purpose of this guidance document is to outline the specific process for Applicants to submit a non-qualification review notice to the Delivery Body on the EMR Portal.

## 2. Scope

This guidance document serves as a reference tool and is intended for information only. This guidance document is intended to be used by organisations who have received a non-qualifying outcome from Delivery Body post the CfD application assessment stage and are seeking to ensure they understand how to submit a non-qualification review notice.

## 3. Overview

Non-Qualifying Applicants may give notice ('Review Notice') to the Delivery Body to request a Review of their Non-Qualification Determination where the Applicant believes that the Delivery Body has incorrectly applied the Rules.

### 3.1 Key Stages of Non-Qualification Review:

- 3.1.1 **Stage 1 – Applicants:** Submit a Review Notice within 5 Working Days after the date of the Determination Notice. The Review Notice should only cover those areas subject to the Non-Qualification Determination. Regulation 20(2)(c) precludes the submission of new documentary evidence, but clarifications can be made to the evidence provided as part of the original application .
- 3.1.2 **Stage 2 – Delivery Body:** The Delivery Body then has 10 working days to assess the request and issue a Non-qualification Review Notice with the result. In addition, the Delivery Body will notify all Stakeholders that a Review has been triggered.
- 3.1.3 **Stage 3 – Outcome:** A Non-Qualification Review Notice is sent to the Applicant which either overturns or upholds the original decision and provides reasons for the Determination. If the original decision is upheld, then the Applicant can raise a Qualification Appeal to Ofgem ("The Authority")

### 3.2 AR7 Indicative Key Dates

Allocation Round Stage	Date(s)
Applicants notified of outcome of qualification assessment	26/09/25
Window for non-qualifying applicants to request a review	29/09/25 – 03/10/25
Applicants notified of outcome (a "non-qualification review notice")	17/10/25

## 4. Applicable CfD Regulations / Rules

### 4.1 Applicable Regulations

Regulation 20 of The Contracts for Difference (Allocation) Regulations 2014 (as amended).

Regulation 43 of The Contracts for Difference (Allocation) Regulations 2014 (as amended).

### 4.2 Applicable Rules

Rule 8. Non-Qualification Reviews and Qualification Appeals

## 5. What does a Non-Qualification Review cover?

### 5.1 Applicants can request a Non-Qualification Review on two grounds:

- Disagreeing with the Delivery Body's interpretation and/or application of the Regulations and Framework, or;
- To address small clerical/typographical inconsistencies that may have occurred in their initial application. This does not extend to corrections that materially impact the application, would require follow up clarifications or information, or require new documentary evidence.

### 5.2 Examples of Non-Qualification Reviews

Original Error	Review Submission	Permitted
Applicant mistyped one of their coordinates of the CfD Unit, transposing two digits. This is supported by the correct coordinates being present on the map as originally provided.	Applicant provides the corrected coordinates and explains the transposition.	Yes
Applicant has missed ticking a required declaration field in the portal.	Applicant provides confirmation that the declaration should have been ticked and demonstrates where in their application this position is supported.	Yes
Applicant missed uploading their original Connection Agreement, instead providing a subsequent Agreement to Vary.	Applicant provides the original Connection Agreement as part of their dispute.	No - This is new documentary evidence that wasn't part of the original application and is precluded by Reg 20(2)(c).
Applicant provided planning consents but the expiry has passed.	Applicant provides confirmation of a deadline extension from the Local Planning Authority as part of their dispute.	No - This is new documentary evidence that wasn't part of the original application and is precluded by Reg 20(2)(c).

Original Error	Review Submission	Permitted
Applicant provides a Connection Agreement where the connection date is after the Target Commissioning Date as specified in the Application.	Applicant provides an Agreement to Vary that brings the date forward to before the TCD stated in the Application.	No - This is new documentary evidence that wasn't part of the original application and is precluded by Reg 20(2)(c).
Applicant provides a Connection Agreement where the connection date is after the Target Commissioning Date as specified in the Application.	Applicant advises they mis-typed their TCD and it should be a year later.	No - changing the TCD by a year impacts the TCW and the Delivery Year, and therefore materially impacts the Application.
Applicant provides a Connection Agreement where the connection date is after the Target Commissioning Date as specified in the Application.	Applicant advises they mis-typed their TCD and it should be a week later (after the TCD, but not impacting the TCW or DY).	Yes

**5.3** We would encourage Applicants to thoroughly review their Application and Results Letter before raising a request for Review, and to contact us if any clarification is required. Similarly, should you be unsure about what can be submitted as part of a request for Review, or how to submit it, please contact us for further assistance.

## 6. Using the EMR Portal

### 6.1 High Level Process Steps

- 6.1.1 The **Main Admin or Deputy Main Admin** should log into the **EMR Portal**.
- 6.1.2 Select the "Contracts for Difference"/"**Reviews and Appeals**" from the menu on the left-hand side.
- 6.1.3 Select "**Create Review**" and then from the menu select the application and select "**Create**".
- 6.1.4 The **Main Admin or Deputy Main Admin** should complete the form and select "**Submit**".

### 6.2 Process Steps with System Screenshots

*Please be advised the screenshots below are taken from the test environment so the EMR portal may appear differently on some pages.*

- 6.2.1 The Main Admin or Deputy Main Admin should log into the EMR Portal and select the "Contracts for Difference"/"Reviews and Appeals" from the menu on the left-hand side. Alternatively select the Reviews module on the My EMR homepage.

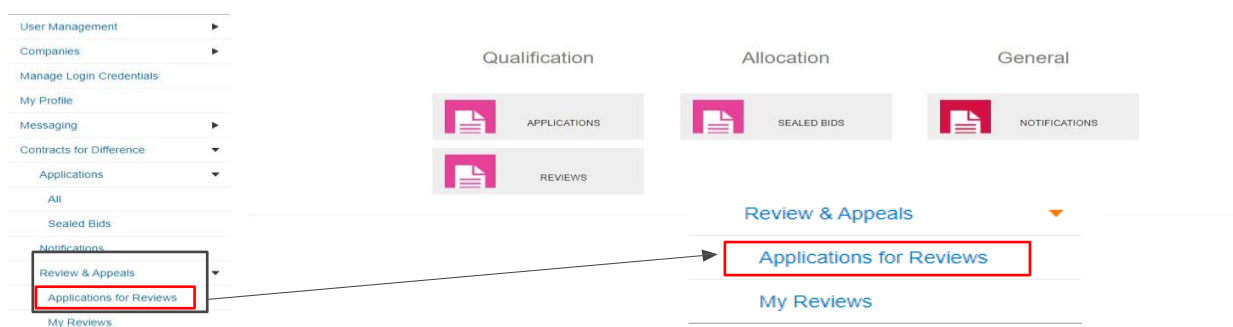


Figure 1 - EMR Portal screenshot; My EMR Homepage

- 6.2.2 The applications that have a non-qualifying status will now be visible for the user to submit a review.

Application ID	Company	Round	Pot	Review Status	Appeal Raised
CFD-2022-08-2493	TEST COMPANY 1	AR4_QaulLetters_Test	Pot3_AR4QualLetters_Test	Non Qualifying Applicant	
CFD-2022-08-8784	TEST COMPANY 1	AR4_QaulLetters_Test	Pot2_AR4QualLetters_Test	Non Qualifying Applicant	
CFD-2022-08-9464	TEST COMPANY 1	AR4_QaulLetters_Test	Pot1_AR4QualLetters_Test	Non Qualifying Applicant	

Create Review

Figure 2 - EMR Portal; Reviews Screenshot

- 6.2.3 The **Main Admin or Deputy Main Admin** should select the "Create Review" button. When the Raise a Review box pops up, select the applicable application from the drop-down menu and select create.



Figure 3 - EMR Portal screenshot; create a review

6.2.4 The next screen to be generated will be the review screen. The review screen will allow the applicant to add information in response to the non-qualification outcome. **Applicants must complete all fields in the Review section.**

- (a) High Level Statement
- (b) Summary of Grounds of Review
- (c) Presentation of Arguments
- (d) Schedule listing documents
- (e) Upload Attachments.

## Review

Application ID

CFD-2022-08-2493

High Level Statement \*

Summary of Grounds of Review \*

### Uploading Files

1. Select '**Browse**' to search for files on your computer to upload;
2. Select '**Add**' to add more files to the Review Form.
3. Select '**Remove**' to delete files that you do not wish to include in the submission.
4. **.Zip files** are acceptable for uploading multiple attachments.

Presentation of Arguments \*

Schedule listing documents \*

Upload Attachments [Add](#)

[Choose file](#) No file chosen [Remove](#)

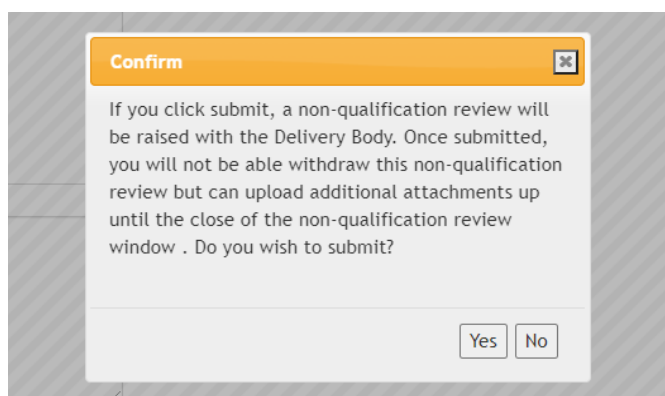
[Save](#) [Submit](#) [Close](#)

Figure 4 - EMR Portal screenshot; Non-Qualification Review submission form.

6.2.5 Applicants have the option to save the review request and edit this at a later stage.

6.2.6 The deadline to submit the non-qualification review notice is by **5pm on 03 October 2025**.

6.2.7 Once the response has been finalised the **Main Admin or Deputy Main Admin** should select the Submit button. The EMR Portal will display a confirmation screen - **Press Yes to submit.**



**WARNING!** – Applicants should not **Submit** the Review form until you are absolutely certain that the information included, and uploaded attachments are in a state of readiness to be assessed by the Delivery Body.

**Applicants will be unable to withdraw the Review Form once you have selected 'Yes' to Confirm submission.**

Figure 5 - EMR Portal - Review Notice confirmation message

6.2.8 The Delivery Body will then assess the review notice in the non-qualifying review assessment window commencing **06 October 2025** and provide the outcome of the review on **17 October 2025**.

## 7. Legal Disclaimer and Copyright

This document has been prepared by National Energy System Operator Limited (NESO) and is provided voluntarily and without charge. Whilst NESO has taken all reasonable care in preparing this document, no representation or warranty either expressed or implied is made as to the accuracy or completeness of the information that it contains and parties using information within the document should make their own enquiries as to its accuracy and suitability for the purpose for which they use it.

Neither NESO nor any Directors or employees of any such company shall be liable for any error or misstatement or opinion on which the recipient of this document relies or seeks to rely other than fraudulent misstatement or fraudulent misrepresentation and does not accept any responsibility for any use which is made of the information or the document or (to the extent permitted by law) for any damages or losses incurred.

In the event of any conflict or inconsistency between this document and the relevant CfD Allocation Round Framework or the Contract for Difference (Allocation) Regulations, the latter documents take precedence. Capitalised terms used in this document shall have the same meanings given in the Contracts for Difference Framework.

No part of this document may be reproduced in any material form (including photocopying and restoring in any medium or electronic means and whether or not transiently or incidentally) without the written permission of NESO.

**Copyright National Energy System Operator Limited 2025, all rights reserved.**

If you have any questions on the information provided in this document, or feedback on its content, please contact us at [box.EMR.CFD@nesoenergy](mailto:box.EMR.CFD@nesoenergy) or Call: 01926 655300 – Option 3

The Contracts for Difference Team  
EMR Delivery Body.