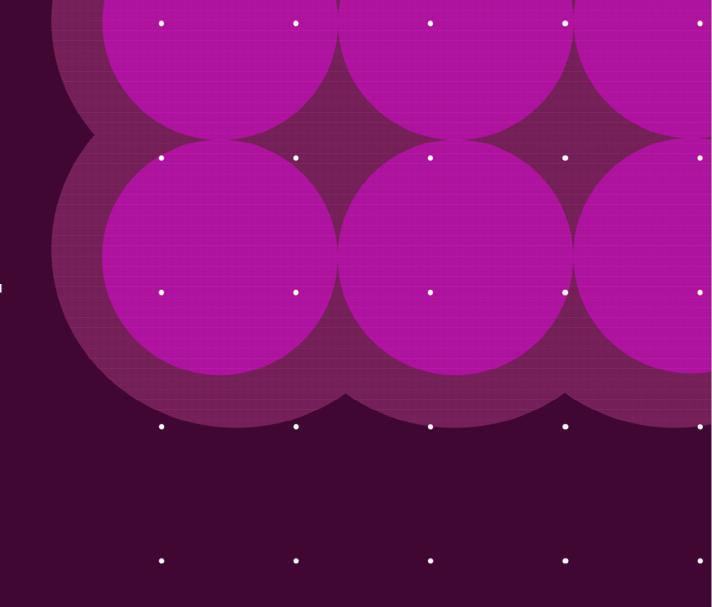# High Level Process Guidance for VLP and Supplier Pre-Qualification

A high-level overview of each individual step required for pre-qualification

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Version Control

Version	Published	Comments
0.1	12 August 2024	New updated guidance and links
0.2	17 February 2025	Updated to reflect migration of process to Single Markets Platform
0.3	25 February 2025	Updated links to SMP guidance document
0.4	18 March 2025	Updated timelines
0.5	01 December 2025	Updated to NESO email addresses
0.6	30 December 2025	Updated to reflect relevant teams support in process

Introduction

This document is designed to give a high-level overview of the VLP and Supplier pre-qualification process and detail individual steps required within the process.

Please also review all the guidance and supporting documentation on the NESO Wider Access Website

Virtual Lead Party registering SBMUs

This section covers the individual steps required for becoming a VLP. There are three sections to this:

✓Pre-qualification

✓VLP Application

✓Elexon Registration/Compliance

1. Pre-qualification

The Single Markets Platform (SMP) Guidance Document is on the website here and will help you complete your application.

1. Complete Use of System Application and send to the Connections Team. The team will process this and provide you with the invoice. Once this invoice is paid, you will be issued with CUSC accession (if required) and a VLP Agreement to sign. You will sign and return these documents to the team for NESO countersignature and date. Once these documents have been countersigned by NESO and returned to yourselves you will need them to upload with your pre-qualification application. Further information regarding this process, and details on how to contact the team can be found here

2. Request Single Markets Platform Access using the guidance document linked above to begin building your application. You can start your application in parallel with completing the documentation mentioned above. You will need to upload the completed documentation signed by both counterparties to be able to submit your application.

3. If you have large aggregation of sub assets, you can use the SMP API to upload the information on your behalf. The SMP Team will be able to support you with this.

4. The BM Registration Team will create and provide your Secondary BMU ID(s), this can be requested prior to the application being approved but only after the agreements are in place.

5. Speak to Elexon, they have processes which you will need to ensure you follow in parallel to NESO processes. Be aware that Elexon will have process timescales and deadlines which you will need to be aware of when completing NESO processes.

6. Once your application is complete, please submit your application, BM Registration Team will review and approve. If there are any queries regarding your application, the team will reach out to you.

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2. VLP Application

1. NESO will now complete the required checks for your application. Please be aware you can request your SBMU ID from the BMU Registration Team when starting your application.

2. If there is any missing information, BM Registration team will contact you.

3. If you are using the WA API, you will need to reach out to the WA API Team for access to the API sandbox development environment. API development starts from here.

4. You will need to contact the Operational Metering Team at OpsMetering@neso.energyto begin Operational Metering requirements for your connection. You will be sent a proforma to complete and return to the team.

5. Once the checks are complete, your application will be approved.

2. Elexon Registration/Compliance Steps

Now you have your SBMU ID you will need to complete registration with Elexon. Please note if this is your first BM application, you may need to go through Performance Assurance Board (PAB) with Elexon, which may take some time. Please do speak to Elexon in more detail about this.

Elexon will complete registration and send NESO BM Registration Team the completed documents.

NESO BM Registration will now register your BMU(s) in NESO systems. This requires upload into our NESO BM System- SORT.

SORT uploads take place once every 8 weeks and include a process deadline to allow for file transfers and dress rehearsals. The dates for the year are published in the BM Registration Guidance Document

Requirements that need to be completed before SORT cut off deadline:

Elexon Registration Forms must be received by NESO BM Registration Team

Any new EDL/EDT connections and trading agent/credentials need to be set up and tested.

You will need to complete all operational metering requirements and have this signed off by the NESO operational metering team.

You will need to have obtained your EIC (Energy Identification) Codes through our Local Issuing Office (LIO) – details here

If you are using the WA API, all WA API units must pass BPITS test before they can be uploaded into SORT. The BM Registration Team will issue you with a valid certificate.

Once the above have been completed, your unit will be prepared for SORT. Any new connections will have their control point activated shortly after the upload and be able to go live usually within a few days.

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Supplier registering ABMUs

This section covers the individual steps required for registering an Additional BMU.

1. Your Supplier Application

1. Complete the relevant documentation with the Connections Team if required.

2. Speak to Elexon, they have their own processes which you will need to ensure you follow in parallel to NESO processes. Be aware that Elexon will have process timescales and deadlines which you will need to be aware of when completing NESO processes.

3. Complete an additional BMU Registration application for each of the ABMU(s) you are looking to register via the [Single Markets Platform](#)

4. The BM Registration Team will create and provide your additional BMU ID(s) and approve your application.

5. If you are using the WA API, you will be asked to provide names for the API sandbox development environment. API development starts from here.

6. You will need to contact the Operational Metering Team to begin Operational Metering requirements for your connection - OpsMetering@neso.energy. As soon as you have your ABMU ID(s) you will need to register the unit(s) with Elexon.

7. Elexon will complete their registration and then send NESO BMU Registration Team completed BSCP forms.

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2. Your Supplier Application continued....

NESO BM Registration will now register your BMU(s) in NESO systems. This requires upload into our NESO BM System- SORT.

SORT uploads take place once every 8 weeks and include a process deadline to allow for file transfers and dress rehearsals. The dates for the year are published in the [BM Registration Guidance Document](#)

Requirements that need to be completed before SORT cut off deadline:

Elexon Registration Forms must be received by NESO BMU Registration Team

Any new EDL/EDT connections and trading agent/credentials need to be set up and tested.

You will need to complete all operational metering requirements and have this signed off by the NESO operational metering team.

You may need to have obtained your EIC (Energy Identification) Codes through our Local Issuing Office (LIO) – details here: [LIO for EIC codes | National Energy System Operator](#)

If you are using the WA API, all WA API units must pass BPITS test before they can be uploaded into SORT. The BM Registration Team will issue you with a valid certificate.

Once the above have been completed, your unit will be prepared for SORT. Any new connections will have their control point activated shortly after the upload and be able to go live usually within a few days.

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Contact Us

If you wish to know more about making a Wider Access application, please contact the BM Registration Team on the email address below.

Thank you

Bmu.registration@neso.energy